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## Legal Beagle Blog (January 2009)

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# Legal Beagle's Blog

### Your 2009 New Year's Resolution!

Posted by Library Blog on 01/06/2009 at 12:00 AM

Make it your New Year's Resolution

To explore a database offered by this institution.

There's more to research than Westlaw and Lexis

AccessUn, HeinOnline, CCH Tax Research, Foreign Law Guide - Oh my!

You can use your laptop or one of the library's PCs for access.

So here is the link, explore this wealth of resources;

And, don't hesitate to come see us when you need help with your courses!

## Forms to Fill-In? You Don't Need a Typewriter!

Posted by Library Blog on 01/21/2009 at 12:00 AM

Adobe Acrobat Professional 8 software is available in the library computer labs. The software allows you to enable the typewriter feature (indicated by a typewriter icon in the upper right corner of the pdf document once enabled) for use in the Adobe Reader software. With the typewriter feature enabled on a pdf form (such as a bar exam application), you can type in the required information on the form, save it, and edit it as necessary before printing the form.

You will initially need to save your pdf document to a USB drive and then open it using the Adobe Acrobat Professional 8 software. The typewriter feature is found under the "Tools" menu. Once saved with the typewriter feature enabled, you can work on your file using any computer with a current copy of the free Adobe Reader software.

If you need help using the Adobe Acrobat Professional 8 software, do not hesitate to ask the Computer Lab Assistant on duty or Phyllis O'Neill, the Public Services Assistant, for assistance

# Spotlight on the Bureau of National Affairs Labor and Employment Law Library!

The <u>Bureau of National Affairs (BNA) Labor and Employment Law Library</u> is THE DATABASE for timely news and analysis on developments in labor and employment law. This online library offers collections of cases, statutes, and administrative documents on numerous aspects of labor and employment law. Topics include fair employment law; individual employment rights law; labor relations; wages, hours and leave law; disabilities law; collective bargaining and contract clauses; and Equal Employment Opportunity compliance.

Searching the online Library is easy. Start with a topical index (there are several) or search by keyword the entire contents of the online Library. There is an option to retrieve a case by citation. The advanced search and guided search features enable you to narrow your search to a particular collection or type of document. Just like all the other BNA databases to which the Law Library subscribes, you can sign up for email highlights and customize your use of this invaluable database.

For help with the BNA Law and Employment Law Library, talk with the Librarian on duty at the Reference Desk or email LawLibraryHelp@rwu.edu.