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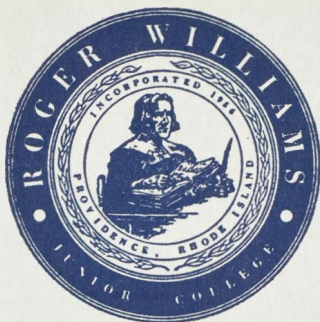


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BULLETIN OF
**ROGER WILLIAMS
JUNIOR COLLEGE**

The President's Report

VOLUME 6 NUMBER 5

MAY, 1962

REPORT OF THE PRESIDENT TO MEMBERS OF THE CORPORATION

Annual Meeting, April 9, 1962

At the Annual Meeting on April 11, 1960, the Members of the Corporation of Roger Williams Junior College passed unanimously the following resolution: "That consistent with the recommendations of the Survey Committee, the operations of Roger Williams Junior College are to be continued regardless of any other developments in higher education in the State, and that the policy of expanding the services and facilities of the College in the future be approved."

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This is the sixth annual report to the members of the Corporation of Roger Williams Junior College. In the sixth year of this privately supported two-year college, giant steps have been taken in expanding the services and facilities of the College as resolved by the Corporation on April 11, 1960. This report will deal with the direction of development toward which these steps have taken us.

At the fifth Commencement Exercises of Roger Williams Junior College in June of 1961, Dr. Asa Knowles, President of Northeastern University, gave the Commencement address. This recalled for us the tradition of vocationally oriented college education of high standard upon which this junior college was founded in 1948.

Our roots are in the years between 1919 and 1942 when Northeastern University conducted its Providence Division at the same location where most of our classes are now held. From 1948 to 1956, as the YMCA Institute, we pioneered two-year, college level general and background education for the fields of Engineering and Management.

The Trustees of Roger Williams Junior College, incorporated in February, 1956, assumed direction of the College for the 1956-57 academic year. While the sixth academic year under their guidance is not quite over, the first three years was a period of rapid growth and expansion of facilities, including classroom, laboratory, administrative offices and library, to the extent permissible in the rented quarters in the Central Y.M.C.A. The second three years was a period of evaluation and study culminating in the move to acquire quarters of our own "which can be readily identified as Roger Williams Junior College."

Enrollment

Last year we had a 40% increase in enrollment over the 1959-60 academic year which made the move to acquire more space imperative. Although our construction was not completed for September opening, again we were able to register additional students for the 1961-62 year.

The distribution of 1961-62 enrollment was as follows:

	Engineering	Management	General	Unclassified	Total
Day	67	67	152	23	309
Evening	80	24	39	21	164
Total	147	91	191	44	473

This compares with the enrollment of 1960-61 as follows:

	Engineering	Management	General	Unclassified	Total
Day	92	67	105	2	266
Evening	82	21	16	20	139
Total	174	88	121	22	405

Of the total of 473 current day and evening students, 438 or 92.6% are Rhode Island residents. The remainder came from nearby Massachusetts. Of the current enrollment, 87.3% were prepared in Rhode Island public, private and parochial high schools. Of those coming from out-of-state preparatory schools (other than Massachusetts) almost 7% were residents of 15 states; one came from Germany and one from Puerto Rico. Thus thirty-two were residents of other states but now live in Rhode Island.

The Engineering Technician

It will be noted from the tables above that we are experiencing the drop in engineering registration which has been noticed all over the country. This comes at a time when those studying the manpower needs of our economy are particularly concerned with our failure to recruit enough engineering talent. It is becoming more evident, as we decided some years ago, that the great need can be supplied only by a special effort in the two-year colleges.

Fortunately, graduate study in engineering has increased in quantity and quality. We do need those who work on the great unsolved problems of space research and the engineering of space vehicles. Nevertheless, to solve the technological problems which still remain when research solutions are put into production, we need many more engineering technicians. Since 1948 we have been developing our two-year program to meet this need. The current number of graduates of four-year colleges in engineering are not enough, and as the demand increases, it is doubtful that this gap will be filled without the aid of the two-year colleges.

We have had the strong mathematics and science foundation that is necessary. This past year we took a big step forward in the efficiency of our physics and engineering laboratories. Our further development must keep laboratory improvement continually in mind.

The Management Technician

Ten years ago our management program emphasized specific techniques of middle management positions to meet the needs of that time. As techniques changed with the introduction of business machines, it was felt that we should leave to the high school commercial course and to special business schools the training in specific business skills. New types of management control call for personnel with the knowledge necessary to program a machine, and to interpret the output of a machine. This means a strong foundation in English, in the use of mathematical symbols as well as language symbols, in the ability to communicate ideas, in economics, and in the psychology and sociology of human beings working together in an organization. Our curriculum was changed accordingly.

In the Survey of 1959-60 and the surveys we have conducted among our graduates, we have the testimony of employers that our graduates are successful in a wide range of middle management positions. They had specific training sufficient for an entering job, but were also characterized by their adaptability to the changes in organization demands. Older graduates have rapidly assumed higher management responsibilities.

We have come to a new stage in the mechanization of management. In industrial management, for example, one machine can control production on a number of machines. It can control quality. It can eliminate methods and time

study as it eliminates human operators. It practically replaces a supervisor or workers with one who must understand the working of the machine. For this present stage of development, we offer the industrial option in our engineering program to give the student a foundation in engineering and the design of such machines together with a study of the techniques of management that such mechanization is replacing.

In business management many more sophisticated machines are being introduced all the time. Our problem is to determine how much laboratory work is necessary to the understanding of the programming, and to the interpretation of the operation of such machines. We must look to our Corporation members for advice.

The General Program

We reported last year the immediate appeal of our preprofessional and exploratory program in general studies. In 1960-61, 105 or 47% of 225 new students entered this program. Registration increased in 1961-62 to 152 general students.

Some students who start as exploratory students in the general program decide to continue in engineering or management with us. Several first-year general students found that they could satisfactorily carry college work and transferred to four-year colleges after one year. This is a problem of all junior colleges. The huge drop between first-year and second-year students in the junior college registration over the country is as much due to transfer after one year as to drop for academic failure. We believe that, as a junior college of good quality is better understood, the advantages of securing the two-year degree before transfer will become apparent.

The new courses introduced last year in the general program have proved successful. It is planned to introduce no changes for next year and study student demand over at least three years. With the introduction and stabilization of our offering in general studies for preprofessional students or those who are uncertain of their educational objective, the College is again making a unique contribution to the local educational pattern.

Library Development

The foundation of our library development reported last year has been carried forward to the limit of presently available space. The Trustees are not satisfied with this, however, and at their suggestion, the library facilities and the needs of Roger Williams Junior College have been included in a study of libraries in Rhode Island made by John Humphrey, Director of the Springfield Library and Springfield Museum.

The Trustees have not had time to study and act upon a report which the Curriculum and Accreditation Committee of the Trustees has been commissioned to make. The study in itself is a needed step forward and points up a further development which the College must include in its plans.

Identification and Relocation

Probably the most far-reaching step taken in the past year has been the acquisition of new classrooms, laboratories, faculty offices, and student facilities at 274 Pine Street. We are indebted to the Relocation Committee for a thorough

study of the problem, but we were forced by enrollment pressure to secure additional space and proceed with temporary construction. The Property Committee outlined equipment needs and a sub-committee on purchasing assured that the money received for furnishings was wisely spent.

We are moving most of the engineering program to Pine Street since we have there the space for laboratories, drawing room, and large mathematics classes. The pressure for additional facilities is still with us, not for full accreditation, but just to keep up with minimum standards. The full utilization of the space at our disposal will meet minimum needs only for the 1962-63 academic year. We must plan now for further development to meet the situation in September of 1963.

In addition to the remainder of the building known as the Watkins Building, the property across Foster Street, formerly owned by the Greek Orthodox Congregation and now owned by the State of Rhode Island, might be acquired. The owner of the tenement next to 274 Pine Street has indicated that if we acquire the Watkins Building, he would be willing to sell the tenement property to us.

Acquiring this property puts us in the position of becoming a part of the Weybosset Hill Redevelopment. We would be at the junction of several freeways and so situated that we might best serve the entire community. In the Central-Classical redevelopment will be athletic and recreational facilities which we would not have to duplicate. All that would be necessary would be to supply a large all-purpose space. Furthermore, retaining classrooms at the Y.M.C.A. within walking distance between classes gives us flexibility during construction and future development.

As noted above, an adequate library is largely contingent upon additional space. Our present administration offices, business office and bookstore are so crowded with present enrollment that relief must be found soon. Since there is no space available in the Y.M.C.A. building for this purpose, administrative offices, business office and bookstore should be moved to a new location during the Summer of 1963. Our chemistry laboratory constructed in the part of the Y.M.C.A. known as the annex is now used both for chemistry and biology. With much difficulty it is scheduled for continuous use, even on Saturday morning. By September of 1963, a new chemistry laboratory should be available at the new location and the present laboratory should be used for biology alone.

Our community relations program has created a better understanding in the community as to what the College has to offer and it has brought us more students. To take care of these additional students, we added nine new full-time faculty members for the present year. This almost filled the new faculty offices and the faculty parking space provided by our construction this year. We will need additional faculty office space and additional student facilities soon.

The process of identification and relocation as recommended by the Survey Committee, once started, feeds on itself and demands further action. We did indeed take a giant step forward in our construction this year and it has made further steps imperative.

Financial Condition

The balance sheet and financial summary accompanying this report shows the financial statements at the close of the fiscal year, August 31, 1961. Total

assets of the College amounted to \$148,200 at the close of five academic years as Roger Williams Junior College. It should be remembered that at the time of its incorporation the College had no assets of its own. In fact, the Roger Williams Junior College Corporation began the operation of the institution in debt. We owed the Y.M.C.A. \$8,950 advanced for construction, \$4,294 advanced for expenses of the Corporation, \$1,937 advanced for operating expenses of the College before its income caught up with its expenses, and \$1,765 for bookstore inventory. Today we owe no one. Our financial statement carries no accounts payable. We have not borrowed from others to finance the construction in the past year, but have borrowed from our own reserves.

The operating summary for the fiscal year ending August 31, 1961 shows an excess of income over expenditures of \$17,782. While there was a loss in the operation of the Summer High School, this service is valuable to the community and as long as direct costs are covered, the College can afford this separate operation as such a service.

The comparison with the previous fiscal year shows income increased from \$176,578 to \$205,797 without an increase in charges to students. Expenditures for educational and general expense increased from \$139,081 to \$169,926. This is an increase of \$29,219 in income as compared to a \$30,845 increase in educational and general expense. We try to anticipate any increases in income and apply it to the personnel budget and improved services to students.

We have had only one deficit in the five years of Roger Williams Junior College operation. The sizable excess of income over expense in the past two years has been caused primarily because space limitations did not permit economic expenditure. In the current year's operation, a deficit is expected. With the relief of our space problem for the current academic year, some of the previous saving is being spent on faculty and facilities.

Capital Funds

We have stepped up our effort to build annual contributions for capital expenditure. All of our 1961 equipment needs were not met. The drawing room and student room were not furnished. While our loan funds have increased through the National Defense Student Loan Fund, our own matching funds are being depleted. Here is a chance to secure \$9 of help to a deserving student with a \$1 contribution. The biology, physics, and electrical laboratories were equipped as planned, but for additional students, additional equipment is needed. We summarize the immediate 1962 opportunities to help deserving Rhode Island youth on page 6.

We have indeed improved the College under our five years of operation as Roger Williams Junior College Corporation. As shown above, we now cannot long delay further action and this will mean a greater effort for funds for land acquisition and construction. This is now a matter of serious study by all concerned.



President

1961 HONOR ROLL OF DONORS TO ROGER WILLIAMS JUNIOR COLLEGE

Corporate Gifts

E. A. Adams & Son, Inc.
Arden Engineering Co.
A. C. Beals Company, Inc.
Berry-Hill Corporation
Bonte Spinning Co., Inc.
Campanella & Cardi
Construction Co.
Citizens Savings Bank
Citizens Trust Company
Clark & Coombs Company
Colonial Laundries, Inc.
Coken Company
Congdon & Carpenter Co.
Cowan Plastic Prod. Corp.
Crescent Company, Inc.
A. T. Cross Pencil Company
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General Fittings Company
Gladdings, Inc.
C. L. Guild Construction Co.
Industrial National Bank
Fenton G. Keyes &
Associates
Kiely Fletcher & Associates
Leesona Corporation
Lutz Engineering Co., Inc.

Chas. A. Maguire &
Associates
C. H. Masland & Sons
Narragansett Electric Co.
Plantations Bank of R.I.
Retail Stores Delivery
of R.I., Inc.

R.I. Hospital Trust Co.
Roger Williams Savings
& Loan Association
Sealol, Incorporated
The Shepard Company
Speidel Corporation
Starkweather & Shepley
Sterling Shoe Store
of Warwick, Inc.
Taco Heaters, Incorporated
Tek Bearing Company
E. Turgeon Construction Co.
E. E. Weller Company

Foundation Grants

B-I-F Foundation
Brown & Sharpe Foundation
Federal Products Foundation
Greenhalgh Charitable
Foundation
The Russell Grinnell Fund

Nicholson File Foundation
The Rhode Island Foundation

Individual Gifts

Mr. Norris G. Abbott, Jr.
Mr. William R. Batty, Jr.
Mr. T. Dawson Brown
Mr. Donald O. Cady
Mr. Ralph C. DeLuca
Mr. Earl L. Franklin
Mr. George R. Frankovich
Mr. Harry B. Freeman
Mr. William M. Freudigman
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Mr. Edson W. Sawyer
Mr. Harold W. Schaughency
Dr. Elmer R. Smith
Mr. Reid T. Westmoreland
Mr. George L. Williams
Mr. J. Harold Williams
Mr. Clement W. Williamson

* * *

IMMEDIATE 1962 OPPORTUNITIES FOR GIVING

STUDENT LOAN FUND

Any amount is welcome and may be earmarked for this purpose.

GRAPHIC SCIENCE ROOM \$2,800.00

Includes drafting tables for students and instructor,
plan cabinet, trestles, stools, etc.

STUDENT RECREATION ROOM \$ 500.00

ENGINEERING LABORATORY \$1,382.00

PHYSICS LABORATORY \$2,092.00

REPLACEMENT FOR 1962 OF RESERVES USED TO
FINANCE CONSTRUCTION AND FURNISHINGS \$7,213.00

ROGER WILLIAMS JUNIOR COLLEGE

Balance Sheet, August 31, 1961

ASSETS

I. Current Funds

Cash	\$44,677.41
Accounts Receivable	8,388.06
Inventories	8,177.87
Due from Other Funds	16,814.88
Prepaid Insurance	417.64
Total Current Funds	\$ 78,475.86

II. Loan Funds

Loans Receivable	\$ 5,640.00
Available for Loans	5,249.81
Total Loan Funds	\$ 10,889.81

III. Endowment Funds

Cash — Savings Account	\$ 5,881.25
Due from Other Funds	189.40
Total Endowment Funds	\$ 6,070.65

IV. Plant Funds

Cash — Savings Account	\$ 1,184.60
Equipment	32,689.82
Improvements in Progress	16,624.88
Total Plant Funds	\$ 50,499.30

V. Agency Funds

Cash	\$ 2,264.41
TOTAL ASSETS	\$148,200.03

LIABILITIES

I. Current Funds

Due to Other Funds	\$ 189.40
Payroll Taxes Payable	1,360.41
Deferred Tuition Income	17,024.00
Fees and Deposits	273.85
Unallocated Balance	59,628.20
Total Current Funds	\$ 78,475.86

II. Loan Funds

Due to Other Funds	\$ 190.00
Loan Fund Balance (Restricted)	116.41
National Defense Student Loan Fund	10,583.40
Total Loan Funds	\$ 10,889.81

III. Endowment Funds

Funds Functioning as Endowment	\$ 5,731.25
Restricted Funds	339.40
Total Endowment Funds	\$ 6,070.65

IV. Plant Funds

Due to Current Fund	\$16,624.88
Investment in Plant	32,689.82
Unexpended Plant Funds	1,184.60
Total Plant Funds	\$ 50,499.30

V. Agency Funds

Student Activity Fund — Alumni Fund	\$ 2,264.41
TOTAL LIABILITIES	\$148,200.03

ROGER WILLIAMS JUNIOR COLLEGE

FINANCIAL SUMMARY

Operating Statement — Fiscal Year Ending August 31, 1961

INCOME	R. W. J. C.	Summer High School	Total Operation
Application Fees	\$ 2,460.00	\$	\$ 2,460.00
Tuition	161,236.93	8,894.50	170,131.43
Laboratory Fees	5,387.54		5,387.54
All Other Student Fees	1,727.25		1,727.25
Loan Agreement Service Fees	1,664.00		1,664.00
Private Gifts and Grants	1,638.18	223.42	1,861.60
Miscellaneous Income	1,893.57	3.83	1,897.40
Extension Activities	30.00		30.00
Auxiliary Enterprises	20,637.41		20,637.41
TOTAL INCOME	\$196,674.88	\$ 9,121.75	\$205,796.63
EXPENDITURES			
Governing Board	\$ 101.27	\$	\$ 101.27
General Administration	13,264.81	2,029.85	15,294.66
Business Manager's Office	7,256.07	856.24	8,112.31
Registrar's Office	10,040.37	1,095.85	11,136.22
Director of Student Welfare	5,243.22	455.86	5,699.08
General Institutional Expense	6,751.25	787.74	7,538.99
Instruction	75,518.14	4,504.00	80,022.14
Library	7,155.60	473.82	7,629.42
Plant Operation	20,210.31	2,327.40	22,537.71
Director of Public Relations	10,566.28	787.91	11,354.19
Scholarships	500.00		500.00
TOTAL EDUCATIONAL AND GENERAL	\$156,607.32	\$13,318.67	\$169,925.99
Auxiliary Enterprises	18,088.15		18,088.15
TOTAL EXPENDITURES	\$174,695.47	\$13,318.67	\$188,014.14
Excess of Income over Expenditures	\$ 21,979.41	\$ (4,196.92)	\$ 17,782.49

Comparison with Previous Year Ending August 31, 1960:

TOTAL INCOME	\$164,735.83	\$11,842.30	\$176,578.13
EXPENDITURES:			
Educational and General	\$126,938.64	\$12,142.82	\$139,081.46
Auxiliary Enterprises	13,668.44		13,668.44
TOTAL EXPENDITURES	\$140,607.08	\$12,142.82	\$152,749.90
Excess of Income over Expenditures	\$ 24,128.75	\$ (300.52)	\$ 23,828.23

*Contributions to
ROGER WILLIAMS JUNIOR COLLEGE
are deductible as charitable contributions
in the manner and to the extent as provided
by Section 170 of the Internal Revenue Code.*

Roger Williams Junior College
160 Broad Street • Providence 3, R. I.

SECOND CLASS
POSTAGE
PAID AT
PROVIDENCE, R. I.